USER GUIDE

INSTALLATION OF MOODLE WORKSPACE APP
& COURSE ACCESS

1 Search for "Moodle Workplace" App on either AppStore or Google Play Store depending on the device you use
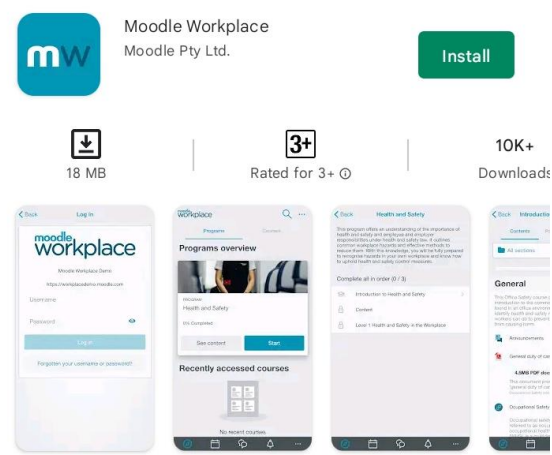
2 Click "Install" button to install App on your device.

Wait for the App to install.
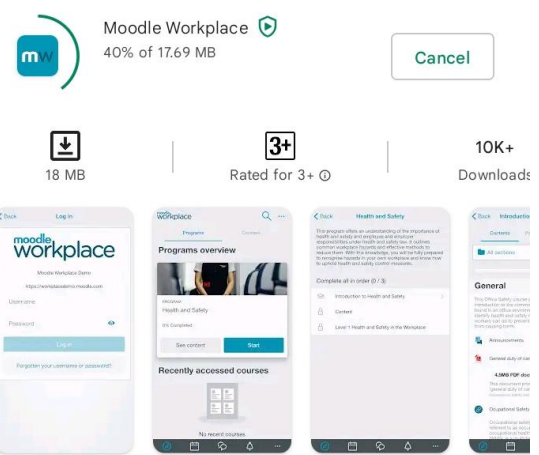
3 After installation, locate Moodle Workplace App (Icon) on your device. If found, then CONGRATS!, you have installed the App.
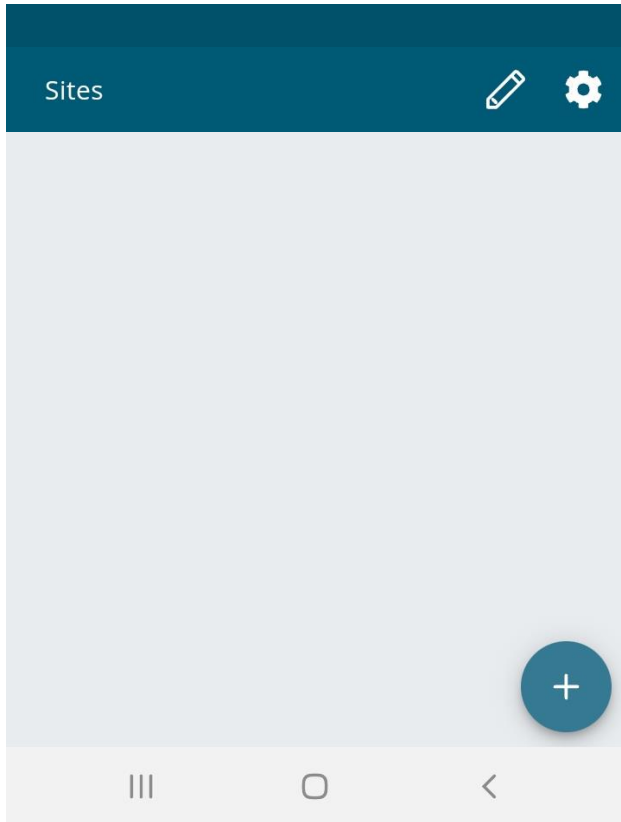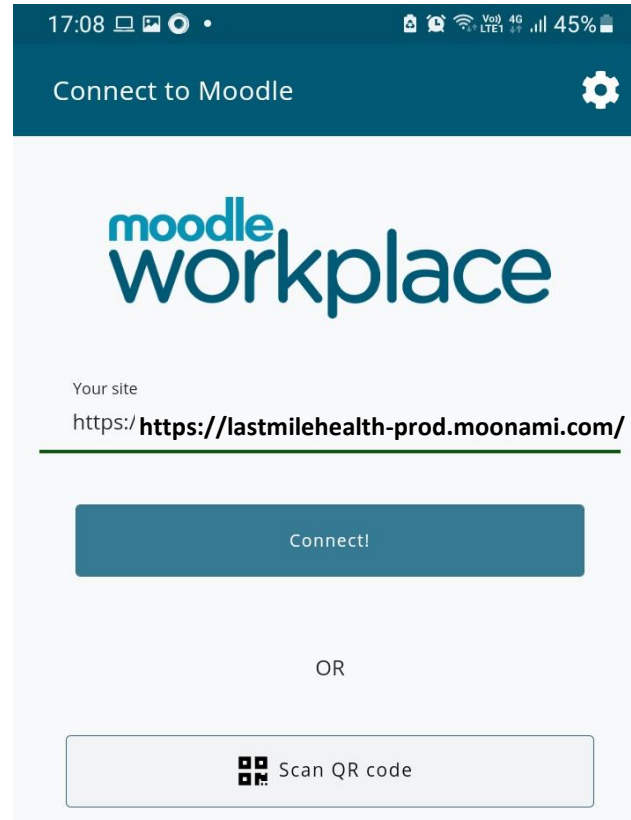
Press the ICON to open Moodle App.

4 Click the ' + ' button to create an account profile on the App.
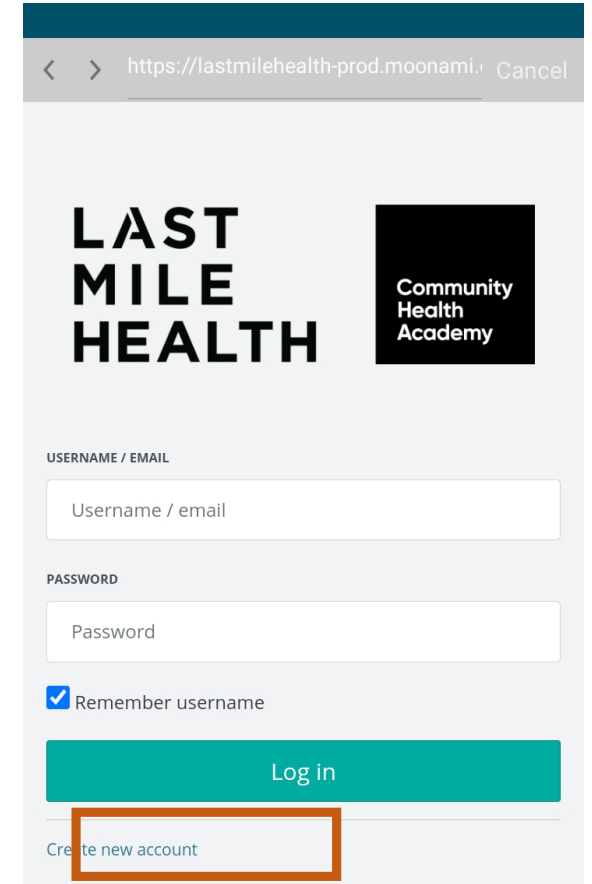

5 In the "Your Site" field, type the Website Address as shared with you, and press "CONNECT"

6 If you do not have an account, Click "Create New Account". If you have and Account, proceed to STEP #11

STEP 2: CREATE NEW ACCOUNT

6 Fill in all relevant details

5 **IMPORTANT:** Do not fill 'Institution/Organization Code'

7 Click "Create My New Account" to create you account

8 You should receive a note on your screen as below and also receive a mail in the address provided during Account creation.
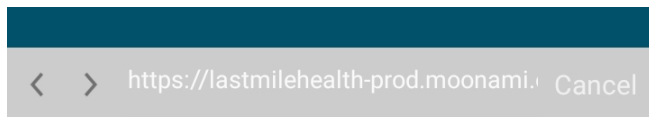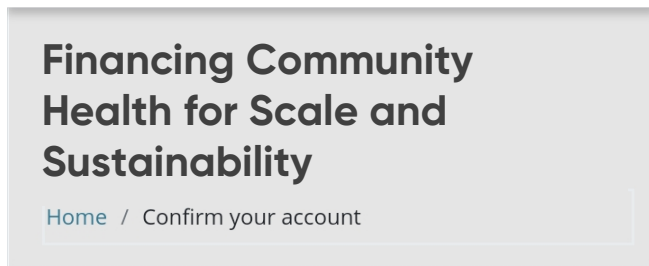
9 Open the email and click on the Confirmation URL. Clicking this URL will directly open the site and register you into the Course.

10 Open the Moodle Workplace App, and type the URL as shared with you.
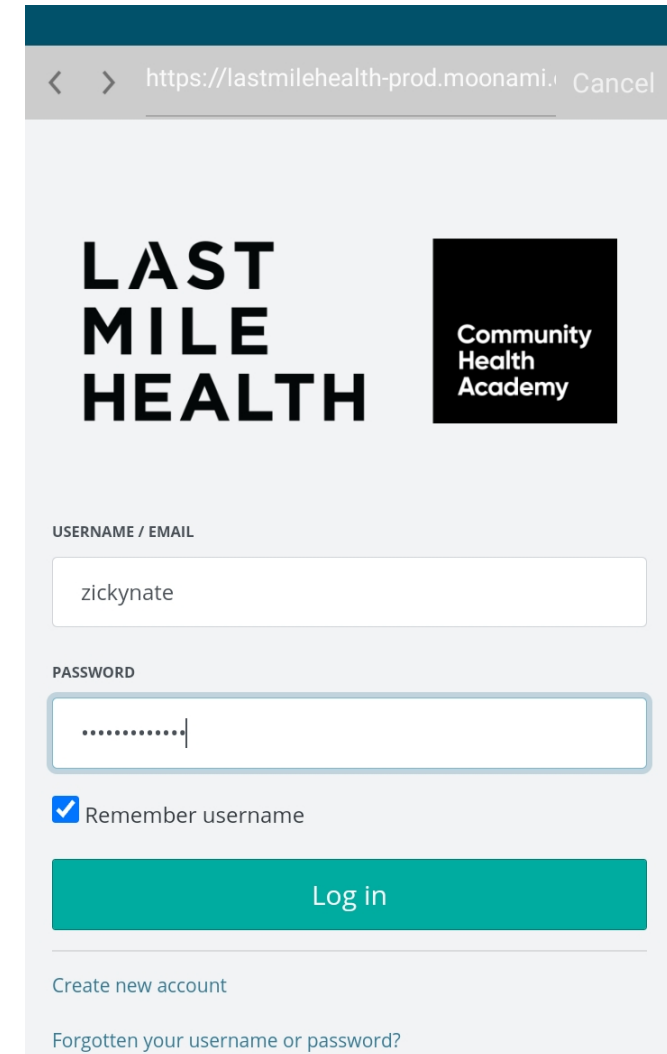
11 Type the Username and Password at the Login prompt.

Click "Login".

Tick mark "Remember username", if you want the App to retain your user name next time you open the App.

12 When you log in prior to enrolment, you will be prompted to confirm that you want to enrol into the Course.

Click 'Ok'

This step is very **important** as it Self-Enrols you into the Course Series.
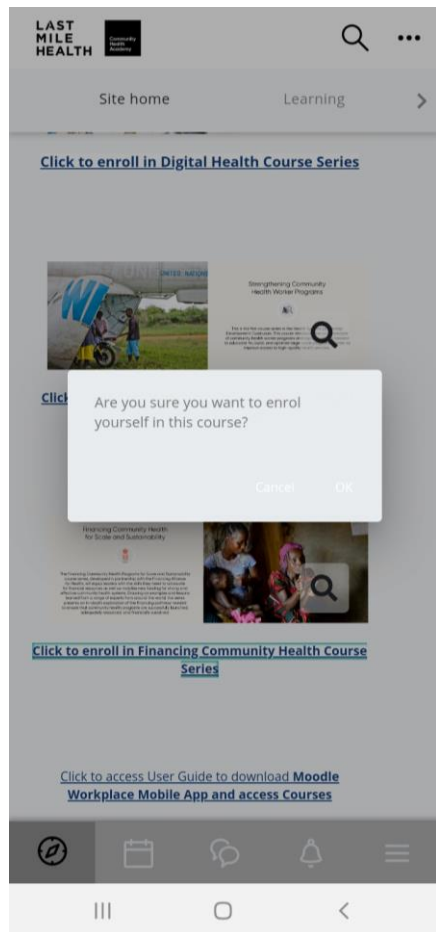
13 That brings you to the Welcome page
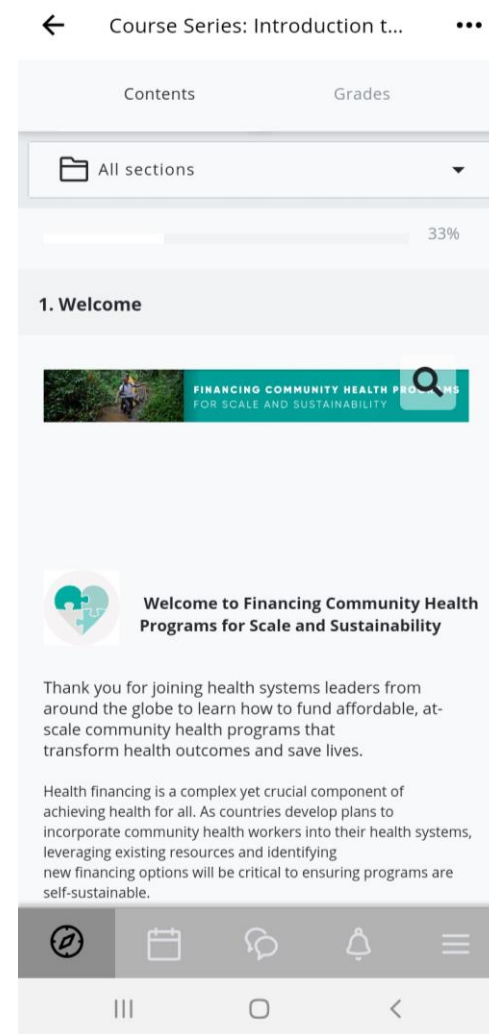
14 To continue learning, click on 'Other Courses in the Course Series *(found at the bottom of the Introduction Lesson)*

← Course Series: Introduction t... •••

| Contents | Grades |

- **Introduce yourself to the class**
  Head to the **Introduction thread** and say hello to your classmates. Tell us a bit about yourself and what the best class you've ever taken was! Extra points if you share an old picture of yourself in school. **Join the discussion!**

  Click on the title to join the discussion.

Other Courses in this Course Series ✓

15 Click on each course to continue learning.

← Other Courses in this Course ... •••

Well done on moving through this course!

FINANCING COMMUNITY HEALTH

If you are interested in learning about other topics related to Financing Community Health Programs for Scale and Sustainability, you can check out the other courses in this series. F ollow the course links below or access them in your dashboard. We thank you again for completing this course, and hope you enjoy the rest of this course series!

Course 1: **Political Prioritization**

Course 2: **Costing**

Course 3: **Resource Mapping and Gap Analysis**

Course 4: **Making the Case**

Course 5: **Sources of Funding**

Course 6: **Investment Planning and Creating Systems for Sustainable Financing**

Course 7: **Public Financial Management**

16

To Logout, press the triple lined Icon (at the bottom right of the screen).

This opens other details you will be interested to know.
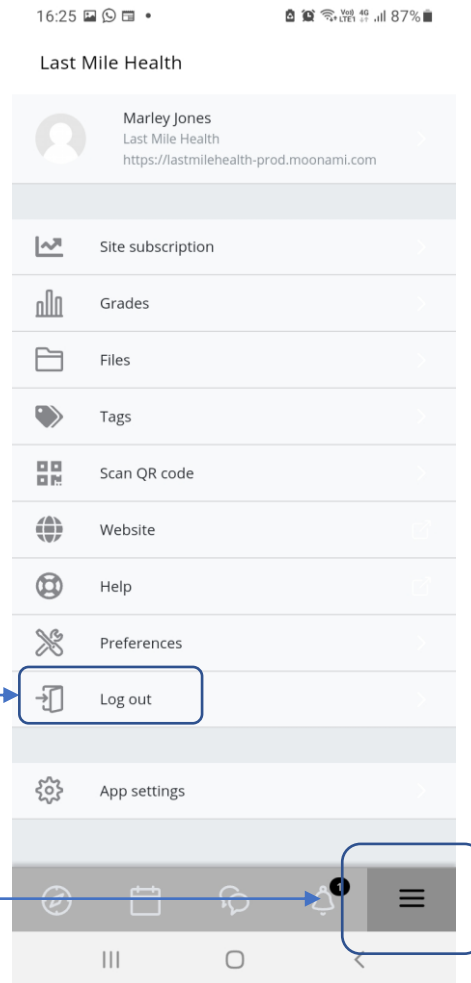
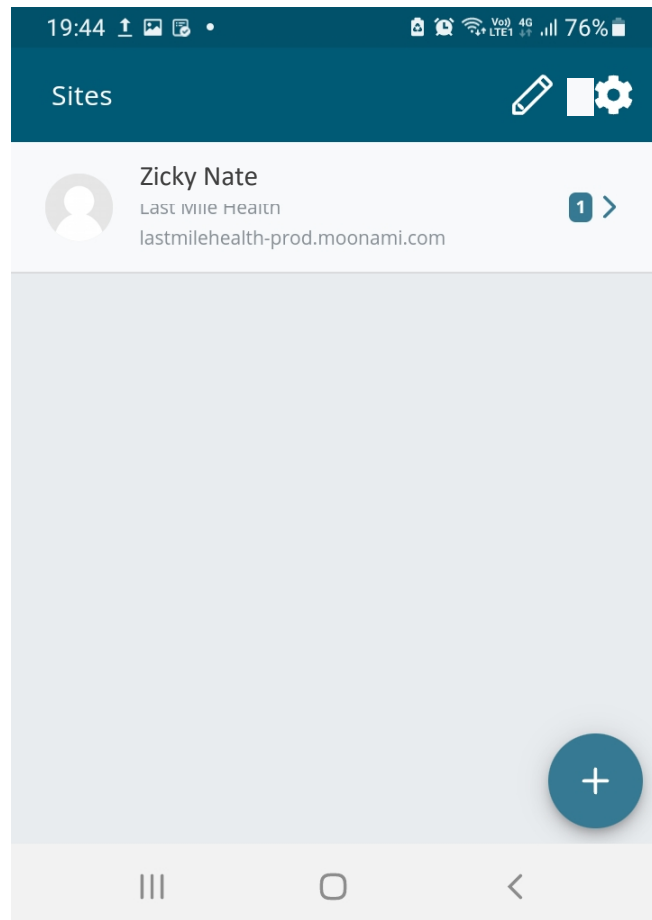Also found at the bottom of the list is "Logout", if pressed will Exit the App.
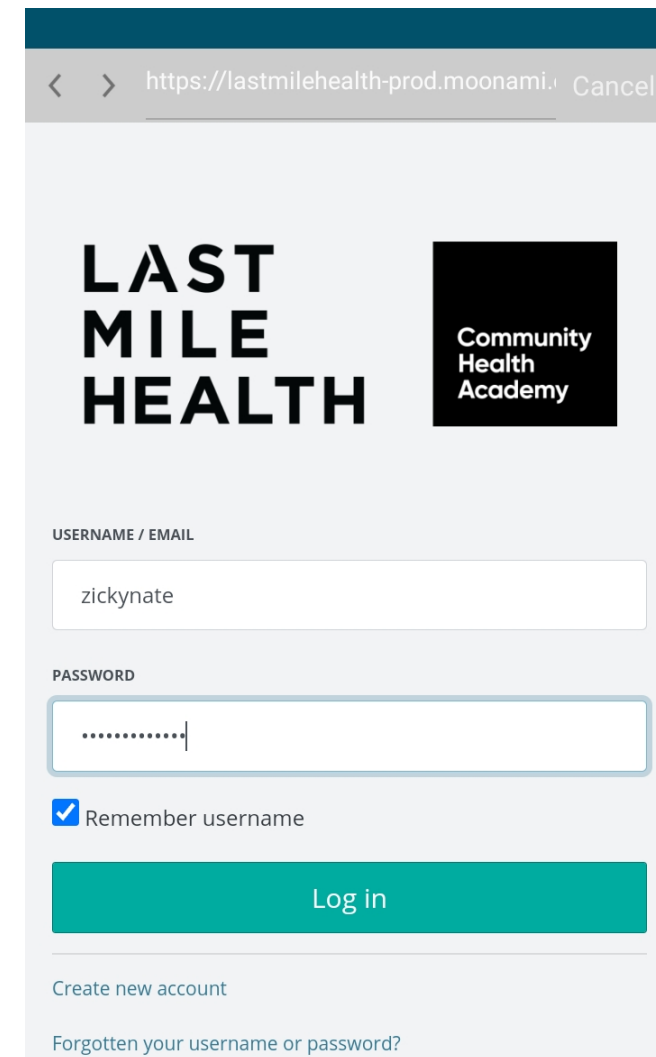
17 Click the learning profile to log in back into the system and access courses.

18 This takes you to the Login page from where you can login and access your courses.

19:44

Sites

Zicky Nate
Last Mile Health
lastmilehealth-prod.moonami.com

https://lastmilehealth-prod.moonami. Cancel

LAST MILE HEALTH

Community Health Academy

USERNAME / EMAIL

zickynate

PASSWORD

•••••••••••

☑ Remember username

Log in

Create new account

Forgotten your username or password?

19 Courses you are enrolled into are listed on the 'Learning' Page.

Click the "Start" button to open the Course, and begin learning.